

SANT HARI DASS COLLEGE OF HIGHER EDUCATION

BANI CAMP, NAJAFGARH, NEW DELHI

NAAC ACCREDITED AND ISO 9001:2015 CERTIFIED

(Recognized by NCTE, Approved by DHE and Affiliated to GGSIPU, Dwarka, New Delhi)

Date: 26/09/2022

To

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Subject: Request for attending a General Meeting of Grievance Redressal Committee.

Sir/ Ma'am


A meeting of Grievance Redressal Committee will be held on **28th September, 2022 (Wednesday)** at **11:00 A.M.** in the Conference Room. All the members are hereby requested to attend the same.

The main Agenda of the Meeting is:

1. To welcome all the members of the Grievance Redressal Committee in the Session 2022-2023
2. To inform all the students and staff members about the Grievance Redressal Committee
3. To designate Mentors for all the students of the College

Please make it convenient to attend.

Thanks


Principal
Sant Hari Dass College of Higher Education
Bani Camp, Najafgarh, New Delhi-110043

Principal
SHDCHE

Copy to:

1. Mr. Shri Bhagwan, Member of the Committee
2. Mr. Jai Prakash, Member of the Committee
3. Ms. Rinky Kohli, Member of the Committee
4. Ms. Harsheen Bhardwaj, Student & Member of the Committee
5. Mr. Luv Bajaj, Student & Member of the Committee
6. Mr. Abhimanyu Drall, Student & Member of the Committee
7. Ms. Neha Kaushik, Student & Member of the Committee

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Minutes of the Meeting for Constitution of New Grievance Redressal Committee held on 28th September, 2022 (Wednesday) at 11:00 A.M. in the Conference Room

The following Members were invited in the meeting:

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|--------------------------|---|
| 1. Dr. Jai Bhagwan | Principal and Chairman of the Committee |
| 2. Mr. Shri Bhagwan | Member of the Committee |
| 3. Mr. Jai Prakash | Member of the Committee |
| 4. Ms. Rinky Kohli | Member of the Committee |
| 5. Ms. Harsheen Bhardwaj | Student & Member of the Committee |
| 6. Mr. Luv Bajaj | Student & Member of the Committee |
| 7. Mr. Abhimanyu Drall | Student & Member of the Committee |
| 8. Ms. Neha Kaushik | Student & Member of the Committee |

Dr. Jai Bhagwan, Chairman of the Grievance Redressal Committee welcomed and briefed all the Members about the agenda.

The Committee members, after exchange of ideas and thoughts made the following resolutions:

1. To welcome all the members of the Grievance Redressal Committee in the Session 2022-2023

Dr. Jai Bhagwan, Chairman of Grievance Redressal Committee welcome and congratulated all the Members and motivated them to take up such responsibilities with the same sincerity and honesty like previous session to maintain a healthy environment of the College.

2. To inform all the students and staff members about the Grievance Redressal Committee

The Chairman informed all the members that the students and staff members should be officially informed about the newly constituted Grievance Redressal Committee through a meeting with all staff members and students. Also the same must be displayed/notified/published at the prominent and conspicuous places of college campus and website.

3. To designate Mentors for all the students of the College

The Chairman explained all the members about the need, functions and responsibilities of Mentors towards their mentees. It was decided to designate Mentors for all the students by dividing them in groups of 15 to 20 students. Each Mentor has to guide and provide mentorship to their respective mentees only from time to time throughout the session.

4. **Vote of Thanks**

The meeting has been concluded with a vote of Thanks.

Jai Bhagwan
Principal
Sant Hari Dass College of Higher Education
Bani Camp, Najafgarh, New Delhi-110043

Dr. Jai Bhagwan

Chairman, Grievance Redressal Committee

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Date: 12.10.2022

To

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Subject: Request for attending a General Meeting of Grievance Redressal Committee.

Sir/ Ma'am


A meeting of Grievance Redressal Committee will be held on **14th October, 2022 (Friday) at 10:30 A.M.** in the Conference Room. All the members are hereby requested to attend the same.

The main Agenda of the Meeting is:

1. To review and confirm the minutes of the last meeting
2. To conduct Mentor-Mentee Sessions
3. To organize a Guidance & Counseling Session for the students
4. To submit report regarding Effectiveness of GRC and Student's Satisfaction

Please make it convenient to attend.

Thanks


Principal
Sant Hari Dass College of Higher Education
Bani Camp, Najafgarh, New Delhi-110043

**Principal
SHDCHE**

Copy to:

1. Mr. Shri Bhagwan, Member of the Committee
2. Mr. Jai Prakash, Member of the Committee
3. Ms. Rinky Kohli, Member of the Committee
4. Ms. Harsheen Bhardwaj, Student & Member of the Committee
5. Mr. Luv Bajaj, Student & Member of the Committee
6. Mr. Abhimanyu Drall, Student & Member of the Committee
7. Ms. Neha Kaushik, Student & Member of the Committee

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Minutes of the Meeting of Grievance Redressal Committee held on 14th October, 2022 (Friday) at 10:30 A.M. in the Conference Room

The following Members were invited in the meeting:

- | | |
|--------------------------|---|
| 1. Dr. Jai Bhagwan | Principal and Chairman of the Committee |
| 2. Mr. Shri Bhagwan | Member of the Committee |
| 3. Mr. Jai Prakash | Member of the Committee |
| 4. Ms. Rinky Kohli | Member of the Committee |
| 5. Ms. Harsheen Bhardwaj | Student & Member of the Committee |
| 6. Mr. Luv Bajaj | Student & Member of the Committee |
| 7. Mr. Abhimanyu Drall | Student & Member of the Committee |
| 8. Ms. Neha Kaushik | Student & Member of the Committee |

Dr. Jai Bhagwan, Chairman of the Grievance Redressal Committee welcomed and briefed all the Members about the agenda.

The Committee members, after exchange of ideas and thoughts made the following resolutions:

1. To review and confirm the minutes of the last meeting

The minutes of previous meeting were read and the same were reviewed and passed by the members.

2. To conduct Mentor-Mentee Sessions

In order to allow the mentee and mentor to get to know a little bit about each other, attach a face to a name and gain a bit of comfort, it was decided to conduct the Mentor-Mentee Session during the session by all the Mentors with their respective Mentees. The Session will focus on developing skills of mentees such as self-awareness, confidence, and good communication.

3. To organize a Guidance & Counseling Session for the students

The Chairman explained the aim and importance of organizing the Guidance and Counseling Session for the students of B.Ed. and BBA(G) Programs and informed that this Session have to be approached as a continuous activity to bring about changes in attitudes and thoughts of the students so that they easily encounters the problems that they face in day to day life. After the detailed discussion it was decided to organize the same in the last week of December and a request must be made to the Professional Student Counselor, Prof. (Dr.) I.S. Suri, appointed for the said purpose. The due notice for the conduct of the Session must also be issued to all the students as per the availability of the Dr. I.S. Suri.

4. To submit report regarding Effectiveness of GRC and Student's Satisfaction

The Chairman informed all the members that a report regarding Effectiveness of Grievance Redressal Committee and Student's Satisfaction needs to be prepared at the end of the semester.

The same is required to be submitted before the Governing Body of the College. Also, the reports of GRC should be submitted to GGSIP University, Dwarka.

5. Vote of Thanks

The meeting has been concluded with a vote of Thanks.

Jai Bhagwan
Principal
Sant Hari Dass College of Higher Education
Bani Camp, Najafgarh, New Delhi-110043

Dr. Jai Bhagwan
Chairman, Grievance Redressal Committee

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Date: 02.03.2023

To

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Subject: Request for attending a General Meeting of Grievance Redressal Committee.

Sir/ Ma'am


A meeting of Grievance Redressal Committee will be held on **3rd March, 2023 (Friday) at 10:30 A.M.** All the members are hereby requested to attend the same.

The main Agenda of the Meeting is:

1. To review and confirm the minutes of the last meeting.
2. To discuss the past activities of the Committee.

Please make it convenient to attend.

Thanks


Principal
Sant Hari Dass College of Higher Education
Bani Camp, Najafgarh, New Delhi-110043

Copy to:

1. Mr. Shri Bhagwan, Member of the Committee
2. Mr. Jai Prakash, Member of the Committee
3. Ms. Rinky Kohli, Member of the Committee
4. Ms. Harsheen Bhardwaj, Student & Member of the Committee
5. Mr. Luv Bajaj, Student & Member of the Committee
6. Mr. Abhimanyu Drall, Student & Member of the Committee
7. Ms. Neha Kaushik, Student & Member of the Committee

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Minutes of the Meeting of Grievance Redressal Committee held on 3rd March, 2023 (Friday) at 10:30 A.M. in the Conference Room

The following Members were invited in the meeting:

- | | |
|--------------------------|---|
| 1. Dr. Jai Bhagwan | Principal and Chairman of the Committee |
| 2. Mr. Shri Bhagwan | Member of the Committee |
| 3. Mr. Jai Prakash | Member of the Committee |
| 4. Ms. Rinky Kohli | Member of the Committee |
| 5. Ms. Harsheen Bhardwaj | Student & Member of the Committee |
| 6. Mr. Luv Bajaj | Student & Member of the Committee |
| 7. Mr. Abhimanyu Drall | Student & Member of the Committee |
| 8. Ms. Neha Kaushik | Student & Member of the Committee |

Dr. Jai Bhagwan, Chairman of the Grievance Redressal Committee welcomed and briefed all the Members about the agenda.

The Committee members, after exchange of ideas and thoughts made the following resolutions:

1. To review and confirm the minutes of the last meeting


The minutes of previous meeting were read and the same were reviewed and passed by the members.

2. To discuss the past activities of the Committee

Dr. Jai Bhagwan, Chairman of Grievance Redressal Committee has read the Report on Effectiveness of GRC of last semester of the session 2022-2023 before all the members of the Committee. The detailed discussion was held on the activities of the Committee and discussion was end up with the confirmation that no grievance case was filed by anyone.

3. Vote of Thanks

The meeting has been concluded with a vote of Thanks.


Principal
Sant Hari Dass College of Higher Education
Bani Camp, Najafgarh, New Delhi-110043

Dr. Jai Bhagwan
Chairman, Grievance Redressal Committee